

Phoenix Union High School District No. 210

4502 North Central Avenue
Phoenix, Arizona 85012

Equal Opportunity Employer

POSITION TITLE: TOA, Academic Integration Resource Teacher **DIVISION:** Instruction
WORK YEAR: 9 Months **DEPARTMENT:** Career and Technical Education
LOCATION: CES/Metro Tech **SALARY SCHEDULE:** Teacher

GENERAL STATEMENT OF RESPONSIBILITIES:

The Academic Integration Resource Teacher is responsible for the development and dissemination of instructional materials that support and enhance the academic components of Career and Technical Education (CTE) programs.

Working under the direction of the Supervisor for Career and Technical Education, and in cooperation with the CTE program instructors, the Academic Integration Resource Teacher will assist in identifying the related academic content of all CTE programs' curriculum; developing strategies for integration of academics in to the CTE programs' curriculum; developing strategies for delivery of the material; developing technology based curriculum materials; designing and delivering curriculum development in-services; and evaluating the effectiveness of the academic infusion process.

MAJOR DUTIES:

1. Collaborate with the Career and Technology-Based Instructional Specialist, CTE Curriculum Specialist, and CTE teachers to identify needs for academic integration in to CTE programs' curriculum delivery.
2. Develop and implement strategies for delivery of academically integrated CTE curriculum to improve academic achievement of students.
3. Initiate contact and make classroom visits to team-teach; demonstrate lessons to students; model best instructional practices.
4. Serve as coach and mentor and provide feedback and support for CTE instructional staff.
5. Collaborate with district-wide Instructional Specialists, Special Education Coordinators, ELL Content Specialists, and Academic Department Chairs to identify special populations academic learning needs and district initiatives to improve the teaching and learning process.
6. Develop, implement, and evaluate cross-curricula lessons to integrate academic skills with CTE and AZ Academic Standards.
7. Develop and conduct CTE instructional staff in-services to develop curriculum materials and strategies that enhance the academic integration of CTE programs' curriculum.
8. Assist the Basic Grant Manager in maintaining logs and records for attaining grant goals and objectives.
9. Perform other duties related to Career and Technical Education as assigned by the Supervisor for Career and Technical Education.

POSITION TITLE: TOA, Academic Integration Resource Teacher

QUALIFICATIONS:

1. Masters Degree preferred.
2. Arizona Secondary Academic Teaching Certificate.
3. Minimum 5 years recent teaching experience in a specified academic area.
4. Ability to work with special population students, content specialists, instructional specialists, administration, counseling, and classified staff.
5. Experience in working with related Career and Technology Education teachers, curriculum, activities, and/or in-services.
6. Experience in developing technology-based instructional materials.
7. Experience in curriculum development.
8. Experience in developing and conducting teacher and related staff in-services.
9. Valid Arizona driver's license and own transportation.

SUPERVISION RECEIVED:

Supervisor for Career and Technical Education

SUPERVISION GIVEN:

None.

| | | | | |
|--------------|--------------|--------------|-------------|-----------------|
| PREPARED BY: | REVIEWED BY: | REVIEWED BY: | JOB NUMBER: | EFFECTIVE DATE: |
|--------------|--------------|--------------|-------------|-----------------|