

**Phoenix Union High School District No. 210**  
**4502 North Central Avenue**  
**Phoenix, Arizona 85012**

*Equal Opportunity Employer*

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<b>POSITION TITLE:</b>	ESL Content Specialist	<b>DIVISION:</b>	Curriculum and Instruction
<b>WORK YEAR:</b>	9 Months	<b>DEPARTMENT:</b>	Language Acquisition
<b>LOCATION:</b>	District	<b>SALARY SCHEDULE:</b>	Certified

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**DEFINITION:** The English Language Learners Specialist provides guidance and support to staff in the continuous improvement of teaching and learning of English Language Learners by using standards-based instruction. The English Language Learners Specialist is responsible for facilitating the development and implementation of learning communities to focus on student performance of ESL students in all areas of the curriculum.

**ESSENTIAL FUNCTIONS:**

1. Coordinate the design and implementation of District professional development activities to improve achievement of English language in all curricular areas.
2. Provide training in the development and use of the ESL curriculum and assessment procedures.
2. Train teachers in the development of instructional units tied to national and state standards and Benchmarks.
3. Assist teachers in the selection and use of instructional materials to support standards-based curricula for English language learners.
5. Provide coaching to classroom teachers in the delivery of instruction.
6. Research effective instructional approaches for English language learners and incorporate those approaches into professional development activities.
7. Collaborate with Specialists in other disciplines to ensure connections across the curriculum.
8. Serve as resource to Instructional Specialists regarding English language learners.
9. Provide support to ESL Instructional Leaders.
10. Perform other related duties as assigned by the Assistant Superintendent for Instruction and Accountability of designee.

**POSITION TITLE: English Language Learners Specialist**

**QUALIFICATIONS:**

1. Possess a Standard Secondary Teaching Certificate.
2. Possess a Master's Degree, in English with ESL or bilingual endorsement.
3. Have a minimum of five (5) years successful experience teaching English language learners at the high school level.
4. Have formal training and/or experience in instructional delivery, adult learning and group facilitation.
5. Use leadership and human relations skills effectively with adults.
6. Have expertise and experience with standards-based curricula, best practice instruction and performance assessments.
7. Have knowledge of integration of technology into delivery of instruction.
8. Demonstrate a commitment to the attainment of the goals of the District Strategic Plan.
9. Possess effective written and oral communication skills.
- 10.. Be knowledgeable of diversity issues and perspectives.

**SUPERVISION RECEIVED:**

Assistant Superintendent for Instruction and Accountability or Designee

**SUPERVISION GIVEN:**

None

<b>PREPARED BY:</b>	<b>REVIEWED BY:</b>	<b>REVIEWED BY:</b>	<b>JOB NUMBER:</b>	<b>EFFECTIVE DATE:</b>
	CEA	Employee Relations	204	05/20/2002

