

**Phoenix Union High School District No. 210**  
**4502 North Central Avenue**  
**Phoenix, Arizona 85012**

*Equal Opportunity Employer*

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<b>POSITION TITLE:</b>	ESP/ESL Resource Teacher	<b>DIVISION:</b>	Instruction
<b>WORK YEAR:</b>	9 Months	<b>DEPARTMENT:</b>	ESL/LEP
<b>LOCATION:</b>	Various	<b>SALARY SCHEDULE:</b>	Certificated

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**GENERAL STATEMENT OF RESPONSIBILITIES:**

The ESP/ESL Resource Teacher is responsible for assisting students identified as having both special needs and limited English proficiency to achieve academically. The ESP/ESL Resource Teacher is trained in both areas and acts as a resource to teachers in both the Exceptional Student Program and the Program for Limited English Proficient Students.

**MAJOR DUTIES:**

1. Identify eligible students who will participate in the ESP/ESL learning skills class.
2. Pre-screen and observe LEP students for possible ESP referral.
3. Assist ESP teachers in developing and implementing instructional strategies for ESP/ESL students.
4. Teach learning skills lab for ESP/ESL students as appropriate.
5. Conduct trainings for all campus ESL, ESP and designated regular education teachers on referral, identification, instructional strategies, and behavior management for ESP/ESL students.
6. Act as case manager for ESP/ESL students.
7. Assist teachers with accommodations for ESL students.
8. Participate in training provided by ESP and LEP programs.
9. Act as liaison between district and school ESP and LEP programs and with parents of ESP/ESL students.
10. Perform other related duties as assigned.

**QUALIFICATIONS:**

1. ED, SLD or MH approved areas of Certification.
2. Three years of experience teaching ESP, preferably at high school level, with most recent year in Phoenix Union High School District.
3. Complete ESL or bilingual endorsement if not already certified.
4. Good oral and written communication skills.
5. Proven ability to work with adults.
6. Bilingual preferred.

**SUPERVISION RECEIVED:**

ESP and LEP Curriculum Directors/designees

**SUPERVISION GIVEN:**

None

<b>PREPARED BY:</b>	<b>APPROVED BY ASSIST. SUPT.:</b>	<b>APPROVED BY PERSONNEL:</b>	<b>NUMBER</b>	<b>EFFECTIVE DATE</b>
Joint Committee	CJ	LG	2250	4/98